



Pennsylvania Sunshine Grant Program Participating PV Contractor Application Instructions

The PA Sunshine Residential and Small Business Solar Program provides \$100 million in grant funding to help fund solar photovoltaic (PV) and solar thermal projects for PA homeowners and small businesses. This program is authorized by section 306 of the Alternative Energy Investment Act, Act of July 9, 2008 Spec. Sess., No. 1, (P.L. __, No. 1) (73 P.S. §§1649.101 *et seq.*)

Solar PV installation businesses wishing to participate in the PA Sunshine program must complete and submit an application to be considered for inclusion on the approved installer list. Inclusion on the list is at the sole discretion of the department. The list will be posted on the program website. **Only installation businesses on the approved list may participate in the program.**

To be approved, a solar PV installation company must have at least one Qualified Employee on staff. If you have more than one Qualified Employee, please provide the information requested on the application for each Qualified Employee. A Qualified Employee is one who meets or exceeds at least one of the following requirements:

- Is a NABCEP PV certified installer, or
- Has successfully installed a minimum of three PV systems and has completed one of the following three training programs:
 - Interstate Renewable Energy Council ISPQ (IREC) accredited PV training program, or
 - an IBEW/NECA apprenticeship training program that included the course entitled "Installing Grid-Connected Photovoltaic Systems," or
 - a PV manufacturer's training program.
- If an installer has completed either an IREC ISPQ accredited PV training program or an IBEW/NECA apprenticeship training program that included the course entitled "Installing Grid-Connected Photovoltaic Systems" and met all other program requirements but not yet installed three PV systems, they may be accepted on a probationary basis.

All participating installation businesses or anyone working under their direction or control must:

- Be in good standing as evidenced by favorable reports from three customer references and no negative report from the Better Business Bureau;
- Maintain in full force at all times, Commercial General Liability Insurance with a bodily injury and property damage combined single limit of liability of at least one million dollars (\$1,000,000) for any occurrence; and
- Carry and maintain Workers Compensation Insurance for employees of the company.

Please answer all questions on the application. Incomplete applications will not be considered.

Send the completed form and all required attachments to:

The Pennsylvania Department of Environmental Protection
 Office of Energy and Technology Deployment
 PA Sunshine Program
 Rachel Carson State Office Building
 P.O. Box 8772
 Harrisburg, PA 17105-8772



PENNSYLVANIA SUNSHINE GRANT PROGRAM PARTICIPATING PV CONTRACTOR APPLICATION FORM

This program is authorized by section 306 of the Alternative Energy Investment Act, Act of July 9, 2008 Spec. Sess., No. 1, (P.L. __, No. 1) (73 P.S. §§1649.101 et seq.).

Note: Any business wishing to become a Participating PV Contractor must complete and submit this form. All applicants must specify at least one full-time Qualified Employee that will be responsible for project implementation. If you have more than one Qualified Employee, please complete an application form for each additional Qualified Employee.

A. QUALIFIED EMPLOYEE/COMPANY INFORMATION

First Name of Qualified Employee: _____

Last Name of Qualified Employee: _____

Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) _____ Fax number: (____) _____

Email Address: _____

Web site: _____

Company's Federal Tax ID Number: _____

Job Title of Qualified Employee: _____

No. of Years Qualified Employee in Current Position/Company: _____

Previous Employment of Qualified Employee if in Current Position for Less than 3 Years: _____

Contact Name and Number for Previous Employer, if Applicable: _____

Pennsylvania counties willing to provide service in? (please list): _____

Professional Affiliations: _____

Has the Qualified Employee and/or Company participated in other state or utility programs (please list): _____

Has the Qualified Employee's and/or the Company's eligibility for participation in a state or utility program ever been suspended or removed? Yes No

If yes, please attach a letter explaining the circumstances of the suspension or removal.

Does the Qualified Employee have experience in the use of a Solar Pathfinder, Solmetric, Wiley Asset or other analytical tool such as the Clean Power Estimator to conduct a shading analysis for each installation* Yes No

*Shading analysis is a requirement of this program.